

Statutory Fees. No scope for increase or reduction

DETAILS OF CHARGE	UNIT OF CHARGE	2009/10				East Herts Council Financial Principles						Comments
		Exc. VAT	Inc. VAT	Inc. VAT		Any subsidy from council taxpayers to the service users should be a deliberate choice	Discretionary fees and charges should generate income to help deliver service improvements in priority services	Discretionary fees and charges should support the medium term financial strategy	There should be a measure of consistency in the setting of charges for similar services	Fees and charges should be set at a level to avoid unnecessary subsidies from the council taxpayer to commercial operations	If the impact of the fees and charges policy is going to be high, consideration should be given to changes being phased in	
		£	£	£		Subsidised Y/N	Capacity to generate income?	When was this fee last reviewed?	Benchmarked Y/N Low / middle / high	Service costs recovered Y/N		
TAXI LICENSING												
Ancillary Charges												
Criminal Records Bureau check	set by CRB											
- Standard		33.00	n/a	n/a	N							
- Enhanced		36.00	n/a	n/a	N	N		Never	N: charged by CRB	Y		Never used This said £39 on fees and charges report in error. The whole of the fee is passed on to CRB. Not payable to EHDC
DVLA Enquiry (set by DVLA)		5.00	n/a	n/a	N							
Medical Examination												
Ancillary Items												
Charge for unusable/damaged returned roof light to be discounted from any refund		14.09	16.21	16.56	N	Y		Jan-09	N	Y		Based on cost of roof light to Council
Distribution of free literature		25.53	29.36	30.00	not assessed	Y		Jan-09	N	Not assessed		
Licensing Act 2003 - Alcohol/ Entertainment (All statutory Fees)												
PREMISES LICENCES												
Application for premises, club premises certificate, variations (excluding change of name and address or designated premises supervisor) conversion/variation												
Band A - rateable value £0-£4300	Statutory Fee	100.00	n/a	n/a	not assessed	N: non discretionary		Never: Statutory	N: Statutory	not assessed		Statutory fee – council not free to set its own tariff.
Band B - rateable value £4301-33000	Statutory Fee	190.00	n/a	n/a	not assessed	N: non discretionary		Never: Statutory	N: Statutory	not assessed		Statutory fee – council not free to set its own tariff.
Band C - rateable value £33001-£87000	Statutory Fee	315.00	n/a	n/a	not assessed	N: non discretionary		Never: Statutory	N: Statutory	not assessed		Statutory fee – council not free to set its own tariff.
Band D - rateable value £87001-£125000	Statutory Fee	450.00	n/a	n/a	not assessed	N: non discretionary		Never: Statutory	N: Statutory	not assessed		Statutory fee – council not free to set its own tariff.
Band E - rateable value £125000 and over	Statutory Fee	635.00	n/a	n/a	not assessed	N: non discretionary		Never: Statutory	N: Statutory	not assessed		Statutory fee – council not free to set its own tariff.
PREMISES LICENCES (Annual charge)												
(Holders of premises licences and club premises certificate)												
Band A - rateable value £0-£4300	Statutory Fee	70.00	n/a	n/a	not assessed	N: non discretionary		Never: Statutory	N: Statutory	not assessed		Statutory fee – council not free to set its own tariff.
Band B - rateable value £4301-33000	Statutory Fee	180.00	n/a	n/a	not assessed	N: non discretionary		Never: Statutory	N: Statutory	not assessed		Statutory fee – council not free to set its own tariff.
Band C - rateable value £33001-£87000	Statutory Fee	295.00	n/a	n/a	not assessed	N: non discretionary		Never: Statutory	N: Statutory	not assessed		Statutory fee – council not free to set its own tariff.
Band D - rateable value £87001-£125000	Statutory Fee	320.00	n/a	n/a	not assessed	N: non discretionary		Never: Statutory	N: Statutory	not assessed		Statutory fee – council not free to set its own tariff.
Band E - rateable value £125000 and over	Statutory Fee	350.00	n/a	n/a	not assessed	N: non discretionary		Never: Statutory	N: Statutory	not assessed		Statutory fee – council not free to set its own tariff.
PERSONAL LICENCE												
		37.00	n/a	n/a	not assessed	N: non discretionary		Never: Statutory	N: Statutory	not assessed		Statutory fee – council not free to set its own tariff.
Supply of copies of information contained in register:-												
Per page of photocopied information	A4 sheet	0.10	0.12	0.12								Fee set corporately
Application for copy of licence or summary on theft, loss etc of premises licence or summary	Statutory Fee	10.50	n/a	n/a	not assessed	N: non discretionary		Never: Statutory	N: Statutory	not assessed		Statutory fee – council not free to set its own tariff.
Notification of change of name or address (holder of premises licence)	Statutory Fee	10.50	n/a	n/a	not assessed	N: non discretionary		Never: Statutory	N: Statutory	not assessed		Statutory fee – council not free to set its own tariff.
Application to vary or to specify individual as premises supervisor	Statutory Fee	23.00	n/a	n/a	not assessed	N: non discretionary		Never: Statutory	N: Statutory	not assessed		Statutory fee – council not free to set its own tariff.
Application to transfer premises licence	Statutory Fee	23.00	n/a	n/a	not assessed	N: non discretionary		Never: Statutory	N: Statutory	not assessed		Statutory fee – council not free to set its own tariff.
Interim authority notice	Statutory Fee	23.00	n/a	n/a	not assessed	N: non discretionary		Never: Statutory	N: Statutory	not assessed		Statutory fee – council not free to set its own tariff.
Application for making of a provisional statement	Statutory Fee	315.00	n/a	n/a	not assessed	N: non discretionary		Never: Statutory	N: Statutory	not assessed		Statutory fee – council not free to set its own tariff.
Application for copy of certificate or summary on theft, loss etc of certificate or summary	Statutory Fee	10.50	n/a	n/a	not assessed	N: non discretionary		Never: Statutory	N: Statutory	not assessed		Statutory fee – council not free to set its own tariff.
Notification of change of name or alteration of club rules	Statutory Fee	10.50	n/a	n/a	not assessed	N: non discretionary		Never: Statutory	N: Statutory	not assessed		Statutory fee – council not free to set its own tariff.
Change of relevant registration address of club	Statutory Fee	10.50	n/a	n/a	not assessed	N: non discretionary		Never: Statutory	N: Statutory	not assessed		Statutory fee – council not free to set its own tariff.
Temporary event notice	Statutory Fee	21.00	n/a	n/a	not assessed	N: non discretionary		Never: Statutory	N: Statutory	not assessed		Statutory fee – council not free to set its own tariff.
Application of copy of notice on theft, loss etc of temporary event notice	Statutory Fee	10.50	n/a	n/a	not assessed	N: non discretionary		Never: Statutory	N: Statutory	not assessed		Statutory fee – council not free to set its own tariff.
Application of copy of licence on theft, loss etc of personal licence	Statutory Fee	10.50	n/a	n/a	not assessed	N: non discretionary		Never: Statutory	N: Statutory	not assessed		Statutory fee – council not free to set its own tariff.

Notification of change of name or address (personal licence)	Statutory Fee	10.50	n/a	n/a	not assessed	N: non discretionary	Never: Statutory	N: Statutory	not assessed	Statutory fee – council not free to set its own tariff.
Notice of interest in any premises	Statutory Fee	21.00	n/a	n/a	not assessed	N: non discretionary	Never: Statutory	N: Statutory	not assessed	Statutory fee – council not free to set its own tariff.
Personal Licence Holder - course	per person	100.00	115.00	117.50	N	Y				Not yet in a position to offer course or charge fee.
Gambling Act 2005										
Converted Casino Premises	Licence	2,025.00	n/a	n/a	N	N: non discretionary	Jan-09	N: cost recovery limit	Y	unlawful to recover more than service costs up to a Statutory maximum.
Casino Premises	Variation	1,500.00	n/a	n/a	N	N: non discretionary	Jan-09	N: cost recovery limit	Y	unlawful to recover more than service costs up to a Statutory maximum.
	Transfer	1,013.00	n/a	n/a	N	N: non discretionary	Jan-09	N: cost recovery limit	Y	unlawful to recover more than service costs up to a Statutory maximum.
	Annual Fee	1,913.00	n/a	n/a	N	N: non discretionary	Jan-09	N: cost recovery limit	Y	unlawful to recover more than service costs up to a Statutory maximum.
New Regional Casino Premises	Licence	11,250.00	n/a	n/a	N	N: non discretionary	Jan-09	N: cost recovery limit	Y	unlawful to recover more than service costs up to a Statutory maximum.
	Variation	5,625.00	n/a	n/a	N	N: non discretionary	Jan-09	N: cost recovery limit	Y	unlawful to recover more than service costs up to a Statutory maximum.
	Transfer	4,875.00	n/a	n/a	N	N: non discretionary	Jan-09	N: cost recovery limit	Y	unlawful to recover more than service costs up to a Statutory maximum.
	Annual Fee	11,250.00	n/a	n/a	N	N: non discretionary	Jan-09	N: cost recovery limit	Y	unlawful to recover more than service costs up to a Statutory maximum.
New Large Casino Premises	Licence	7,500.00	n/a	n/a	N	N: non discretionary	Jan-09	N: cost recovery limit	Y	unlawful to recover more than service costs up to a Statutory maximum.
	Variation	3,750.00	n/a	n/a	N	N: non discretionary	Jan-09	N: cost recovery limit	Y	unlawful to recover more than service costs up to a Statutory maximum.
	Transfer	1,613.00	n/a	n/a	N	N: non discretionary	Jan-09	N: cost recovery limit	Y	unlawful to recover more than service costs up to a Statutory maximum.
	Annual Fee	7,500.00	n/a	n/a	N	N: non discretionary	Jan-09	N: cost recovery limit	Y	unlawful to recover more than service costs up to a Statutory maximum.
New Small Casino Premises	Licence	6,000.00	n/a	n/a	N	N: non discretionary	Jan-09	N: cost recovery limit	Y	unlawful to recover more than service costs up to a Statutory maximum.
	Variation	3,000.00	n/a	n/a	N	N: non discretionary	Jan-09	N: cost recovery limit	Y	unlawful to recover more than service costs up to a Statutory maximum.
	Transfer	1,350.00	n/a	n/a	N	N: non discretionary	Jan-09	N: cost recovery limit	Y	unlawful to recover more than service costs up to a Statutory maximum.
	Annual Fee	3,750.00	n/a	n/a	N	N: non discretionary	Jan-09	N: cost recovery limit	Y	unlawful to recover more than service costs up to a Statutory maximum.
Bingo Premises	Licence	26,250.00	n/a	n/a	N	N: non discretionary	Jan-09	N: cost recovery limit	Y	unlawful to recover more than service costs up to a Statutory maximum.
	Variation	1,313.00	n/a	n/a	N	N: non discretionary	Jan-09	N: cost recovery limit	Y	unlawful to recover more than service costs up to a Statutory maximum.
	Transfer	900.00	n/a	n/a	N	N: non discretionary	Jan-09	N: cost recovery limit	Y	unlawful to recover more than service costs up to a Statutory maximum.
	Annual Fee	750.00	n/a	n/a	N	N: non discretionary	Jan-09	N: cost recovery limit	Y	unlawful to recover more than service costs up to a Statutory maximum.
Adult Gaming Centre Premises	Licence	1,500.00	n/a	n/a	N	N: non discretionary	Jan-09	N: cost recovery limit	Y	unlawful to recover more than service costs up to a Statutory maximum.
	Variation	750.00	n/a	n/a	N	N: non discretionary	Jan-09	N: cost recovery limit	Y	unlawful to recover more than service costs up to a Statutory maximum.
	Transfer	900.00	n/a	n/a	N	N: non discretionary	Jan-09	N: cost recovery limit	Y	unlawful to recover more than service costs up to a Statutory maximum.
	Annual Fee	750.00	n/a	n/a	N	N: non discretionary	Jan-09	N: cost recovery limit	Y	unlawful to recover more than service costs up to a Statutory maximum.
Family Entertainment Centre Premises	Licence	1,500.00	n/a	n/a	N	N: non discretionary	Jan-09	N: cost recovery limit	Y	unlawful to recover more than service costs up to a Statutory maximum.
	Variation	750.00	n/a	n/a	N	N: non discretionary	Jan-09	N: cost recovery limit	Y	unlawful to recover more than service costs up to a Statutory maximum.
	Transfer	713.00	n/a	n/a	N	N: non discretionary	Jan-09	N: cost recovery limit	Y	unlawful to recover more than service costs up to a Statutory maximum.
	Annual Fee	563.00	n/a	n/a	N	N: non discretionary	Jan-09	N: cost recovery limit	Y	unlawful to recover more than service costs up to a Statutory maximum.
Temporary Use Notices	Fee	375.00	n/a	n/a	N	N: non discretionary	Never: Statutory	N: Statutory	not assessed	Statutory fee – council not free to set its own tariff.
	Copy	18.75	n/a	n/a	N	N: non discretionary	Never: Statutory	N: Statutory	not assessed	Statutory fee – council not free to set its own tariff.
Gaming Machine Permit (Up to 2 machines)	10 years	50.00	n/a	n/a	N	N: non discretionary	Never: Statutory	N: Statutory	not assessed	Statutory fee – council not free to set its own tariff.
Club Gaming Machine Permit (Up to 3 machines)	5 Years	100.00	n/a	n/a	N	N: non discretionary	Never: Statutory	N: Statutory	not assessed	Statutory fee – council not free to set its own tariff.
Club Gaming Machine Permit	Annual Fee	50.00	n/a	n/a	N	N: non discretionary	Never: Statutory	N: Statutory	not assessed	Statutory fee – council not free to set its own tariff.
Small Lotteries	Initial Fee	40.00	n/a	n/a	N	N: non discretionary	Never: Statutory	N: Statutory	not assessed	Statutory fee – council not free to set its own tariff.
	Renewal	20.00	n/a	n/a	N	N: non discretionary	Never: Statutory	N: Statutory	not assessed	Statutory fee – council not free to set its own tariff.